附件2：

**重庆空港航空地面服务有限公司**

**求 职 登 记 表（1）**

**1、求职者必须本人持身份证、户口簿、毕业证、1吋免冠彩照2张、驾驶证（求职驾驶员的）以及其它招聘岗位所需的资质证书，经公司人力资源部初步面试，符合招聘条件的由本人亲自填写（粗黑框内由单位填写）。**

**2、求职者必须保证所填内容和提供的证明材料准确、真实、有效，否则将承担相应责任。**

**3、填写时有“（□）”符号的，请在“□”内打“√”选择。**

**4、已填写持有证件、证明的，需附上复印件，正式录用时需持原件验证。**

**5、求职者如在被公司招录时和录用后，所填信息发生变化，须及时告知公司变更信息，否则，后果自负。**

**填 表 须 知**

编号： 填表时间： 年 月 日

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 姓 名 | | | | |  | | | | | | 性别 | |  | | | 民族 | | | |  | 出生日期 | | | | | |  | | | 照  片 | | |
| 政治面貌 | | | | |  | | | | | | 文化程度 | | | | |  | | | | | | 特 长 | | | | |  | | |
| 身 高 | | | | |  | | | | | | 体 重 | | | | |  | | | | | | 视力 | | | |  | 婚否 | |  |
| 身份证号码 | | | | | |  | | | | | | | | | | | | | | | | 求职意向（岗位工种）种） | | | | |  | | |
| 家庭（通讯地址） | | | | | |  | | | | | | | | | | | | | | | | | | | | | 手 机 | | |  | | |
| 身份证地址 | | | | | |  | | | | | | | | | | | | | | | | | | | | | 紧急联系人 | | |  | | |
| 户口本地址 | | | | | |  | | | | | | | | | | | | | | | | | | | | | 紧急联系人电话 | | |  | | |
| 户口性质 | | | | | |  | | | | | | 户口所在地 | | | | | | |  | | | | | | | | 籍贯 | | |  | | |
| 电子邮箱地址 | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | |
| 学 历 | 全日制教育学历 | | | | | | | | |  | | 专业 | | |  | | | | 毕业学校 | | | | | |  | | | | | | | |
| 非全日制教育学历 | | | | | | | | |  | | 专业 | | |  | | | | 毕业学校 | | | | | |  | | | | | | | |
| 职业资格证书 | | 号 码 | | | | | | | | | |  | | | | | | | 发证机关 | | | | | |  | | | | | | | |
| 职业（工种） | | | | | | | | | |  | | | | | | | 等 级 | | | | | |  | | | | | | | |
| 目前（□）或之前（□）是否  与其他单位存在劳动合同关系 | | | | | | | | | |  | | 劳动合同关系  单位名称 | | | | |  | | | | | | | | | | | 是否持有《终止（解除）劳动合同证明书》 | | | |  |
| 是否办有社会基本养老保险 | | | | | | |  | | 首次参加工作时间 | | | | |  | | | | 个人缴费起始时间 | | | | | |  | | | | 养老保险社保局 | | |  | |
| 工 种 | | | |  | | | | | 上岗时间 | | | | |  | | | | 试用时间 | | | | | |  | | | | 用工性质 | | |  | |
| 控制区通行证号码 | | | | | | | |  | | | | | | 航站楼门禁卡编号 | | | | | | | | |  | | | | | 服务证号码 | | |  | |
| 人力资源部意见 | | | | | | | |  | | | | | | 总经理意见 | | | | | | | | |  | | | | | | | | | |
| 备 注 | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

**重庆空港航空地面服务有限公司**

**求 职 登 记 表（2）**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 直系亲属（父母、配偶、子女必填） | 与本人关系 | 姓 名 | | 年 龄 | 工 作 （学 习） 单 位 | | | | 现 居 住 地 | |
|  |  | |  |  | | | |  | |
|  |  | |  |  | | | |  | |
|  |  | |  |  | | | |  | |
|  |  | |  |  | | | |  | |
|  |  | |  |  | | | |  | |
|  |  | |  |  | | | |  | |
| 培训情况 | 起止时间 | 培 训 单 位 | | | | 受训内容 | 证书名称 | | | 发证机关（单位） |
|  |  | | | |  |  | | |  |
|  |  | | | |  |  | | |  |
|  |  | | | |  |  | | |  |
|  |  | | | |  |  | | |  |
|  |  | | | |  |  | | |  |
| 奖惩情况 | 奖励（处分）内容 | | | | | 时 间 | 授予（处理）单位 | | | |
|  | | | | |  |  | | | |
|  | | | | |  |  | | | |
|  | | | | |  |  | | | |
|  | | | | |  |  | | | |
|  | | | | |  |  | | | |
| 学习工作简历 | 起 止 年 月 | | 在何地区、何单位、何部门 | | | | | 任 何 职 | | |
|  | |  | | | | |  | | |
|  | |  | | | | |  | | |
|  | |  | | | | |  | | |
|  | |  | | | | |  | | |
|  | |  | | | | |  | | |
|  | |  | | | | |  | | |